

Batam, March 2nd, 2021

Nomor : 065/SKL/BTP/III/2021
Subject : Statement Letter for OJT

To
Human Resources Manager
Sunsetfalls Gardens & Resort
Ngablak, Magelang
Jawa Tengah - Indonesia

Dear Manager,

On behalf of this letter, we are delighted to inform you our students' list who are going to join internship program on at your hotel. The students names is below

NO	NAMA	DEPARTMENT
1	Bryan Tan	Kitchen
2	Friska Ernawati	Kitchen
3	M. Zul Irfan	Kitchen
4	Maulana Arifin	FB Service
5	Mindo M Oppu Sunggu	HR & Sales Admin

These students have finished all administration and academics matters in campus and permitted to join the internship program at your hotel. This 6 months internship program is mandatory for our students to take in order to complete their study program in campus. We hope that our students may contribute their skills and knowledge and gain experiences during training.

We feel so honoured to have this partnership in training and look forward for developing our future collaboration.

Best Regards,

**BTP**
Batam Tourism
Polytechnic

M. Nur A Nasution., S.Sos., M.Pd., CHA
Director of Batam Tourism Polytechnic